



NATIONAL HANDLOOM DEVELOPMENT CORPORATION LTD.
(A GOVT. OF INDIA UNDERTAKING – MINISTRY OF TEXTILES)
HANDLOOMHAAT, ROOM NO.29, 3RD FLOOR, JANPATH, NEW DELHI-110001

TENDER COST OF RS. 2000/-
(NON REFUNDABLE)
(INFRASTRUCTURE) TENDER FORM-1
YEAR 2017-18

National Handloom Development Corporation Ltd (A Govt. of India Undertaking) working under the aegis of Development Commissioner for Handlooms, Ministry of Textiles, Govt. of India, New Delhi has been taking a number of measures to provide Marketing support to the handloom weavers in marketing their products by arranging Exhibition cum Sale besides other measures at various Metropolitan cities every year. Participants from various states, Apex Bodies, Primary Handloom Weavers Societies etc. participate in these Expo.

TENDER PAPERS FOR INFRASTRUCTURAL AND OTHER RELATED WORK FOR SPECIAL HANDLOOM EXPO SILK FAB / WOOL FAB 2017-18 are TENTATIVELY PROPOSED TO BE HELD AT 24 PLACES:- THESE ARE:-

GROUP – A: - LUCKNOW, BHOPAL, INDORE, JABALPUR, DELHI, CHANDIGARH, JODHPUR, VARANASI. JAMMU, PATNA, KOLKATA, RAIPUR BHUBANESWAR, GUWAHATI.

GROUP – B: - MUMBAI, AHMEDABAD, PUNE, SURAT, NAGPUR, HYDERABAD, VIJAYWADA, BANGALORE, COIMBATORE, ERNAKULAM.

1) CITY:.....

TENDERER MAY QUOTE THEIR RATES FOR GROUP-A OR GROUP-B.

- | | | |
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| 2) A) GENERAL CONDITIONS | : | PAGE NO. ONE, TWO & THREE |
| B) SCHEDULE OF QTY. ETC. (i) TECHNICAL BID | : | PAGE NO. FOUR |
| (ii) FINANCIAL BID | : | PAGE NO. FIVE, SIX, SEVEN & EIGHT |
| 3) TENDER PAPER ISSUED TO | : | M/S..... |
| 4) LAST DATE & TIME OF SUBMISSION OF TENDER | : | 15 TH JUNE , 2017 BY 12.00 Noon |
| 5) DATE & TIME OF OPENING OF TENDER | : | 15 TH JUNE , 2017 BY 02.00 P.M. |
| 6) ESTIMATED BUDGET FOR EACH EXPO | : | RS. 05.00 LAC |

NOTE: SEALED TENDER DULY COMPLETED BE DROPPED IN TENDER BOX MARKED FOR "INFRASTRUCTURE 2017-18" AVAILABLE at HANDLOOM HAAT ROOM no.29, 3rd FLOOR, JANPATH, NEW DELHI-110001

GENERAL TERMS & CONDITIONS

1. (a) NHDC conducts the Special Handloom Expos on behalf of office of DC (Handlooms), Ministry of Textiles. Only the Parties capable of providing infrastructure material of Octonum System and having good experience of executing similar type of work for Govt. Organisation, Trade Fair etc are eligible to apply. The quotation shall be submitted in two bids for all items as per schedule in a separate Sealed Envelop. Envelopes should be superscripted as **FINANCIAL BID&TECHNICAL BID**. The tenderer may quote their rates for group-A or group-B
 - (i) **Technical Bid**
 - (ii) **Financial Bid**
- (b) Tenders received after the stipulated date and time on account of any reason such as postal delay etc. shall not be entertained.
- (c) **Financial bid of only those tenderer would be opened who fulfill the qualification criteria and are declared qualified in Technical Bid evaluation process by a duly constituted Committee.**
- (d) In order to arrange wider applicants,tenderer is allowed to quote for either group- A or Group- B.
2. Tenderer should quote the rate for each specified items mentioned in the financial bid and rates, if quoted in vague manner, or in any other type/form which differ from the specified item, are liable not to be considered. Rates quoted should be clear in meaning and reference.
3. Duration of the Exhibition at each place is only for 14 days, however in case of extension of the same for less than three days no extra payment shall be made and in case it is extended for more than three days, the payment for extended days shall be made at the rate not exceeding proportionate cost for 14 days. The space for commencement of the work relating to the erection of stall and other Electrical Work shall be made available 2 days in advance and shall have to be completd by the contractor atleast 12 Hrs. before the commencement of event. The progress of work shall be supervised and checked by the authorised representatives of the NHDC Limited. Tenderers **MUST** inspect the site for physical condition before planning/execution of work order.
4. In case of any portion of infrastructure work is not completed as per laid down standard and handed over to the authority, penalty upto 5% of the total value of the work allotted / awarded shall be imposed by the authority for each day of delay.
5. The volume of the work may vary according to the actual requirement at the site which shall be at the discretion of the Corporation, and final payment to the contractor shall be regulated on the basis of actual work executed at the rates initially approved.
6. The Contractor shall be responsible for upkeep & daily cleaning of exhibition Hall inside (atleast two times a day) by vacuum cleaner during the entire exhibition period and maintenance of the entire work done by him, till the closing of the exhibition for which no extra payment shall be made. Breakage/damage, if any, infrastructure work shall immediately be rectified and no extra payment shall be made for the same.

7. The Contractor is not allowed to sublet whole or part of the contract without the prior written permission from the Corporation.
8. With regards to electrical fitting etc. the contractor shall have to engage a qualified licensed electrical contractor entitled to erect, handle and maintain high tension supply line and its maintenance and upkeeps.
9. No Advance/part payment shall be made to the contractor. Final payment will be made only after the satisfactorily completion of the works of the exhibitions and on submission of bills/documents etc. duly certified by the NHDC incharge of the exhibition.
10. The tenderer should fill the rate tendered in figures as well as in words. The tender form may be filled in English/Hindi and all entries should be made by hand and written with Pen. Over writing in rates is not permitted. All corrections should be attested by the tenderer with his initials as many times as the corrections occur. Each page of the tender form and other related papers submitted therewith be signed by the tenderer.
11. Tenderers are required to deposit an Earnest Money of Rs. 1,00,000.00 (Rupees One Lac) Only. The payment of earnest money will be accepted only in the form of FDR/DEMAND DRAFT drawn in favour of the **National Handloom Development Corporation Ltd.payable at New Delhi/ Greater Noida from scheduled Bank**. The tender without earnest money will not be accepted.
12. The earnest mony of successful tenderer will be retained as security for successful completion of the contracts and shall be returned without any interest after exhibitions are over.
13. It is proposed to organise Special Handloom Expo “**Silk Fab**”/“**Wool Fab**” at 24 places. The Corporation has a right to cancel one or more or all events at any moment without assigning any reason what so ever or change the date of the events/contractor for any event. No compensation at all against such losses if any, will be given to the Contractor for the events concerned.
14. The successful tenderer shall immediately and not later than next three days of intimation of acceptance of tender, sign and return a copy of order as acceptance of the order, terms & conditions of the Corporation. Failure to do so shall give the Corporation the right to revoke the acceptance of the tender without further notice to the tenderer, forfeit the earnest money deposit and award the work to any other contractor.
15. The Corporation reserve the right not to accept the lowest tender, the right to reject any or all tenders and award the remaining work to any other contractor without assigning any reason. Conditional tenders in any form, whatsoever shall be liable to be rejected outrightly.

16. The Corporation shall be entitle to cancel the contract, if it is found that there has been any breach of condition of the contract and/or the work is found to be unsatisfactory. The Contractor in such cases will not be entitled for making any claim/compensation. The Corporation is entitled to forfeit the earnest money and the contractor may not be considered for award of any similar contract in future.
17. The contractor is responsible for observing all the relevant labour laws in force during the execution of the contract. For works outside the work order, contractor will have to quote rates separately. For all such works the Corporation reserves the right to pay the lowest of the rates quoted by the competing contractors or on the basis of assessment of reasonable market rates.
18. In some cities, the selected hall/venue may have the terms/conditions, that only the agencies empanelled with them are allowed for Infrastructure Work in their Hall. In such circumstances, NHDC Ltd will be at liberty to award work order to such agency and NHDC's Contractor shall not be entitled for any compensaton etc. In case the rate quoted by the agency is found lowest for one place (destination) in Group -A or Group -B can be condidered.
19. In case of any dispute or differences, breach & violation relating to the terms of the contract, the said matter or dispute, differences shall be referred to MD, NHDC for arbitration, who himself or any other person appointed by him will work as sole arbitrator and the award of the arbitrator shall be final and binding on both the parties.
20. The rates of all items of work shall include cost of all labour, transportation, octroi and all type of taxes etc. (Sales Tax/VAT/Service Tax etc.).

All Terms & Conditions accepted

(Seal & Signature of the Contractor)

Name :

Date :

Place :

NATIONAL HANDLOOM DEVELOPMENT CORPORATION LIMITED.,
(A GOVT. OF INDIA UNDERTAKING)
HANDLOOM HAAT, ROOM NO.29 ,3RD FLOOR,JANPATH,NEW DELHI-110001

INFRASTRUCTURE - “TENDER FORM - 1”

SCHEDULE OF THE QUANTITY OF THE ITEMS REQUIRED FOR INFRASTRUCTURAL/ELECTRICAL AND OTHER RELATED WORK FOR SPECIAL HANDLOOM EXPO “SILK FAB / WOOL FAB” 2017-18 PROPOSED TO BE HELD AT:-

GROUP – A: - LUCKNOW, BHOPAL, INDORE, JABALPUR, DELHI, CHANDIGARH, JAMMU, PATNA, KOLKATA, BHUBANESWAR, RAIPUR, GUWAHATI, JODHPUR, VARANASI.

GROUP – B: - MUMBAI, PUNE, AHMEDABAD, SURAT, COIMBATORE, ERNAKULAM, HYDERABAD, VIJAYWADA, BANGALORE, NAGPUR.

(I) TECHNICAL BID:-

- a) Authentic proof of the work done of similar nature and value with any Government Authority or National Handloom Expo. Enclose Certificate etc.
- b) The turnover of the Agency during last three financial year shall not be less than Rs.50 Lac (Rupees fifty Lac) per year. A certificate of Chartered Accountant shall be submitted to that effect.
- c) Income Tax clearance Certificate. A self-attested copy of TAN/PAN No. certificate is also required to be enclosed with the tender documents.
- d) Service Tax registration certificate (Proof to be submitted alongwith self-attested copy of latest service tax return filed)
- e) Proof of Financial status and credit worthiness of the firm minimum Rs. 10.00 Lac from agency's bankers, proof to be enclosed.
- f) Earnest Money Deposit (EMD) - Rs. 1,00,000 only
- g) A separate D.D. of Rs. 2000/- drawn in favour of NHDC Ltd payable at New Dehi/ Greater Noida towards the cost of tender form shall be enclosed with the tender form.
- h) Any tender not accompanied by the requisite documents mentioned herein and as above is liable to be invalid.

All terms & conditions accepted

List of Enclosures:

(Seal & Signature of the Contractor)

Name :
Date :
Place :

NATIONAL HANDLOOM DEVELOPMENT CORPORATION LIMITED
(A GOVT. OF INDIA UNDERTAKING)
HANDLOOM HAAT, ROOM NO.29, 3RD FLOOR, JANPATH, NEW DELHI-110001
INFRASTRUCTURE – “TENDER FORM – I”

SCHEDULE OF THE QUANTITY OF THE ITEMS REQUIRED FOR INFRASTRUCTURAL/ELECTRICAL AND OTHER RELATED WORK FOR SPECIAL HANDLOOM EXPO. “SILK FAB/WOOL FAB” 2017-18 PROPOSED TO BE HELD AT:-

GROUP–A: LUCKNOW, BHOPAL, INDORE, JABALPUR, DELHI, CHANDIGARH, JAMMU, PATNA, KOLKATA, BHUBANESWAR, RAIPUR, GUWAHATI, JODHPUR AND VARANASI

GROUP – B: - MUMBAI, PUNE, AHMEDABAD, SURAT, COIMBATORE, ERNAKULAM, HYDERABAD, VIJAYWADA, BANGALORE, NAGPUR,

(II) FINANCIAL BID:-

(Rate for full Exhibition period – 14 days)

S.NO	DESCRIPTION OF WORK	UNIT	REQUIRED QUANTITY (APPROX)	RATE / UNIT	AMOUNT IN FIGURE/WORDS
01.	<p>STALL DETAILS FOR ONE UNIT</p> <p>CONSTRUCTION OF THE STALLS ON OCTONUM SYSTEM FOR PARTIFIPATING AGENCIES – <u>SIZE</u> 2.5 MTR X 1.5 MTR, HEIGHT 2.4 MTR. WITH THE PROVISION OF THREE SHELVES, RODS FOR HANGERS. SHELVES ARE TO BE MADE OF LAMINATED BOARD OF NOT LESS THAN ¾” THICKNESS. EACH STALL IS TO BE SEPARATED BY LAMINATED PANNELS OF HARD – BOARD. FOR EACH STALL 2 TABLES OF SIZE 1 MTR X 0.5 MTR X 1 MTR. ON OCTONUM SYSTEM AND TWO CHAIRS OF EXCLUSIVE GOOD QUALITY, ONE DUST BIN OF 12 “ SIZE (HEIGHT) TWO BULBS – 100 WT& TWO L.E.D. OF 60 WT. FACIA OF EACH STALL IS TO BE MADE SEPARATELY, DESIGNED WITH 4 MM, SUN BOARD DULLY PASTED WITH COMPUTER CUT VINYAL FILM WITH THE NAME OF PARTICIPATING AGENCY/SOCIETY IN 4” HT. (DESIGN OF THE STALL ENCLOSED) AUTHORITY WOULD ALSO LIKE TO SEE THE SAMPLE MODEL OF STALL, BEFORE PLACING THE ORDER.</p>	ONE UNIT COMPLETE	60 nos.		
02.	<p>CONSTRUCTION OF ONE OFFICE 4M X 4M = 16 SQ. MTR ON OCTONUM SYSTEM (WITH GLASS PANNEL & DOOR WITH LOCKING SYSTEM WITH FURNITURE, CENTRE TABLE SEATER – FANCY SOFA EXCLUSIVE 4 CHAIRS, PADESTAL FAN, ONE OFFICE TABLE, ONE OFFICE STEEL ALMIRAH - SMALL SIZE & ONE SMALL SIZE SAFE BOX FOR CASH, 01 DUSTBIN 12” SIZE ,02 L.E.D. 60WTT.</p>	ONE UNIT COMPLETE	01		

03.	(A) CARPET FLOORING (UNITEX) NEW CARPET	PER SQ. FT.	5000 SQ.FT		
	(B) CARPET FLOORING : GOOD CONDITION (NEAT & CLEAN)	PER SQ. FT.	5000 SQ. FT.		
04.	(A) PLY PANNELING (OCTONUM) 1 MTR. X 2.4 M	PER PANNEL	10 NOS.		
	(B) PLY PANNELING (OCTONUM) ½ MTR. X 2.4 M	PER PANNEL	10 NOS.		
05	LOOKING MIRROR (18" X 4') WITH STAND & SUPPOT BY OCTONUM FRAMES	NOS	12 NOS.		
06.	PUBLIC ANNOUNCEMENT SYSTEM (WITH MUSIC SYSTEM) – CD PLAYER WITH 8 SPEAKER BOX TO BE PLACED AT VARIOUS PLACES INSIDE THE HALL & OUTSIDE.	COMPLETE UNIT	ONE SET		
07.	FIRE EXTENGUSHER (MEDIUM SIZE) FOR TEXTILES GOODS WITH ONE TRAINED FIREMAN (11.00 am TO 9.00 PM DAILY)	NOS	20 NOS		
08.	GREEN PLANTS (GOOD QUALITY) – (MEDIUM SIZE)	NOS	80 NOS		
09.	PLASTIC DUST BIN (BIG SIZE) 36"	NOS	06 NOS		
10.	HALLOGEN (A) 1000 WATT. (B)500 WATT.	NOS	05 NOS		
		NOS	10 NOS		
11.	SPOT LIGHT CFL – 10 WATT.	NOS	50 NOS		
12.	FEMALE MANNEQUEENS	NOS	40 NOS		
13.	MAIN GATE/SIDE GATE (AS PER OCT. SYSTEM WITH MULTICOLOUR STREACH SIGNAGE (FLAX) 208 SQ.FT.	AS REQUIRED	AS REQUIRED		

14..	STREACH SIGNAGE WITH NAMES OF PARTICIPATING AGENCIES / OTHER MATTER:- 4' X 6' NOS WITH FRAMING AND STANDS 6' X 20' – 4 NOS. WITHOUT FRAMING 6' X 40' – 2 NOS. WITHOUT FRAMING 5' X 3' – 10 NOS. WITHOUT FRAMING 4' X 2' – 10 NOS. WITHOUT FRAMING 4' X 10' - 10 NOS. WITHOUT FRAMING 10' X 10'-04 NOS. WITH FRAMING AND STANDS	PER SQ. FT. PER SQ. FT. PER SQ. FT. PER SQ. FT. PER SQ. FT. PER SQ. FT. PER SQ. FT.			
15.	INAUGURAL PANEL (1 MTR. X 2.4 MTR. ON OCTONUM SYSTEM) MATTER WILL BE GIVEN FOR FLAX PRINTING (DESIGN ENCLOSED) (SIZE MAY BE CHANGED ACCORDING TO THE REQUIREMENT)	NOS	1		
16.	DIRECTION BOARD PRINTING ON FLAX WITH STAND (DESIGN ENCLOSED)	NOS	10		
17.	FLAG POLES HEIGHT 12' WITH ART SILK FLAGS IN DIFFERENT COLOURS SIZE 1 MTR X 1.25 MTR.WITH MONOGRAMS OF SILK FAB / WOOL FAB (DESIGN ENCLOSED)	NOS	20		
18.	TABLE ON (OCTONUM SYSTEM)	NOS	4		
19.	FOLDING CHAIR (GOOD QUALITY)	NOS	20		
20..	PEDESTAL FAN	NOS	10		

21	STANDBY GENERATOR (WITHOUT DEISEL / OIL) WITH CABLE / WIRE RQUIRED UPTO MAIN JUNCTION BOX ALONGWITH ATTENDANT / ELECTRICIAN (AS PER REQUIREMENT). 35 KVA 65 KVA 125 KVA	NOS NOS NOS	1 1 1		
22.	INAUGURATION LAMP (BRASS – 5’ HEIGHT APPROX) ALONGWITH REFINED OIL / COTTON / MATCH BOX ETC ON INAUGURAL DAY.	NOS	1		
23.	ELECTRICAL BULBS JHALAR WITH SMALL COLOURED BULBS HAVING LENGTH OF 100 FEET EACH	NOS	AS REQUIRED		
24.	ONE PEON / ATTENDANT FOR 16 DAYS (One Peon / Attendant will be available for 16 days at event place / camp office of Silk Fab/Wool Fab)	ONE			
25.	FLOWER DECORATION (a) Main Gate and Side Gate (with exclusive multi colour fresh flowers) (b) Hall Gate (with exclusive multi colour fresh flowers) (c) Flower decoration with Gate Structure (d) Bouquet (40 nos. Fresh Rose Flowers)	ONE ONE ONE ONE			
26	STALL DETAILS FOR ONE UNIT I) Toll stand –Length-6ft and WRIT -4.5 ft. ii) Double stand -6ft.and WRIT-4.5ft. iii) Single Stand –Length -5ft.and WRIT-4.5ft. NOTE:- THE QUOTED RATES WILL BE CALCULATED SEPARATELY)	ONE COMPLETE UNIT	60 NO. 60 NO 60 NO		

NOTE:-

- SEPARATE SHEET MAY BE USED FOR RATES FOR DIFFERENT EXPOS EXTERIOR WORK & OPTIONAL ITEMS IF RATES ARE DIFFERENT FOR DIFFERENT EVENTS.
- SPECIAL DISCOUNT IF ANY, MAY BE MENTIONED ALONGWITH THE RATE FOR EACH EVENT.
- REIMBURSEMENT OF CHARGES FOR DIESEL / OIL WILL BE GIVEN AS PER ACTUAL CONSUMPTION. HOWEVER, CONTRACTOR SHALL MAINTAIN A REGISTER AND PROVIDE THE DATE-WISE UNITS GENERATD / OIL CONSUMED THROUGH DG SET.

CONTRACTORS REPRESENTATIVE NAME
(SEAL AND SIGNATURE)

NAME :
DATE :
PLACE :